# FREQUENTLY ASKED QUESTIONS

## WHO SHOULD BE NOMINATED?

Outstanding youth, youth groups, adults, adult groups, small and large businesses / government entity, non-profit / faith based, service-learning practitioners and national service members who have worked to strengthen communities and improve the quality of life for Arizona citizens are eligible to be nominated.

## WHY SHOULD I NOMINATE SOMEONE?

To honor an individual or business that you feel is deserving of the highest volunteer award in the state.

## WHEN IS THE DEADLINE?

January 11, 2008

## ARE THERE CATEGORIES FOR THE AWARD?

Yes, there are ten categories:

- Youth
- Youth Group
- Adult
- Adult Group
- Small Business / Government entity
- Large Business / Government entity
- Non-Profit / Faith based
- National Service Member
- Service-Learning
- Lifetime Achievement

Click here to learn more about each category.

#### HOW MANY AWARDS WILL BE GIVEN?

Ten awards will be given per year. A total of one award will be given in each of the ten categories annually.

# WHAT WILL THE AWARD WINNERS RECEIVE?

The award winners will receive a truly unique presentation piece that has been designed by an Arizona artist to represent service and volunteerism. The award winners will also be invited to attend a reception in their honor that will be hosted by the Governor's Commission on Service and Volunteerism.

# WHO WILL JUDGE THE NOMINATIONS?

A panel of judges from across the state will select the recipients.

#### WHAT ARE THE JUDGES LOOKING FOR?

The judges will be reviewing each nomination in the following categories:

Need: Service addresses a specific need in the community.
Action: The nominee was actively involved and took initiative.
Nominee used creative methods to solve community

3) Innovation: problems.

4) Impact: The activity or service produced positive changes and

provided an example to others.

# CAN I NOMINATE MY BUSINESS/GROUP/ORGANIZATION OR MYSELF? Yes.

#### WHAT DO I NEED TO DO TO NOMINATE SOMEONE OR MYSELF?

Complete the Nomination Form online or in the award application (including two references) and an essay describing the volunteer service performed.

# HOW LONG SHOULD THE NOMINATION LETTER BE?

The letter should be no longer than two pages. The letter should describe the volunteer service performed by the individual, group or business that is being nominated. The letter should address the judging criteria as described on page four (4) of this document. **Please note that only the first two pages of the nomination letter will be considered.**Materials submitted over the two-page limit will not be provided to the judges.

# WHERE SHOULD I SEND THE COMPLETED NOMINATION MATERIALS:

Nominations may be sent by mail, fax, email or may be dropped off to the Governor's Office. Please send completed applications to:

Governor's Commission on Service and Volunteerism Attn: Awards Committee 1700 W. Washington St., Suite 101 Phoenix, AZ 85007 (602) 542-3423 fax volunteerawards@az.gov

## **OUESTIONS?**

Please contact Governor's Division for Community and Youth Development by phone at (602) 542-3495 or by email at <u>volunteerawards@az.gov</u>